





# YEBO!

# TRAINING SESSION 2 25 – 29 MARCH 2019 DETAILED PROGRAMME

































### YEBO! project

The YEBO! project is an international collaborative project involving 7 South African and 5 European universities. Participating universities in South Africa are the University of the Western Cape (UWC, Cape Town); Tshwane University of Technology (TUT, Pretoria); Cape Peninsula University of Technology (CPUT, Cape Town); Central University of Technology (CUT, Bloemfontein); University of Pretoria (UP, Pretoria); University of Stellenbosch (US, Cape Town) and the University of Cape Town (UCT, Cape Town).

The European institutions are Technical University of Berlin (TUB, Germany); Vilniaus Gedimino Technikos Universitatas (VGTU, Lithuania); Uppsala University (UU, Sweden); Ghent University (UG, Belgium) and University of Montpellier (UM, France). There are also three European organisations involved: CIRAD (France); EUA and Coimbra Group.

The project focuses on internationalization of PhD studies, promotion of internationalization of PhD studies in South Africa and Europe, increasing the number of PhD students and staff trained in the internationalization of PhD studies as well as facilitation of access to information relating to funding, mobility and administrative procedures of PhD programmes.

For more details on the YEBO Project: <a href="http://yebo.edu.umontpellier.fr/">http://yebo.edu.umontpellier.fr/</a>

YEBO Platform: <a href="http://yebo.mydpwebsite.co.za/">http://yebo.mydpwebsite.co.za/</a>

### Theme of the workshop:

'Towards institutional structures that support the complete PhD life cycle'

The starting point of this workshop is that internationalization of PhD studies is a shared institutional responsibility. In order to make each PhD experience more international institutions need to make sure that all phases of the PhD life cycle are adequately supported: before embarking on a PhD candidates need to have access to information and services with regard to funding and international mobility; their registration at the university should be free of any unnecessary barriers (e.g. a uniform registration system for all, incl. international candidates); upon registration they should have access to various services for personal/professional development, for short (e.g. conferences) and long term (e.g. research stays, joint supervision) international mobility; quality mechanisms are to be put in place to ensure retention of PhD students (e.g. annual progress reports, supervisor training, etc.).

Although the full PhD life cycle and all possible structures (on the institutional level as well as in the faculties) will be taken into consideration during the workshop, particular attention will be given to the following two topics: (1) structures/services (e.g. IROs) to support international mobility and collaboration on PhD level; (2) structures/services (e.g. Doctoral Schools) to enhance the international quality of the PhD research.



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### Workshop programme outline

25 March – Arrival of the participants

26 March – Setting the scene: (1) Presentation on project and training objectives; (2) Panel discussion on the South African legislative framework; (3) Presentation of each institution's needs and challenges; (4) Getting to know each other/networking

- 27 March Structures/services to support international mobility and collaboration on PhD level (mobility funding, attracting international researchers, joint degrees and cotutelle, setting up international (research) networks, etc.)
- 28 March Structures/services to enhance the international quality of the PhD research (researcher development (research as well as transferable skills), Doctoral Schools, TTO's, libraries, etc.)
- 29 March Evaluation & Presentation of each institution's lessons learnt and implementation plans



### YEBO! TRAINING PROGRAMME 25 – 29 MARCH 2019

### **VENUE: CONFERENCE CENTRE BUILDING: SANLAM AUDITORIUM**

### **University of Pretoria (Hatfield Campus)**

| DATE                       | TIME  | ACTIVITY   | PERSON<br>RESPONSIBLE  |  |  |  |
|----------------------------|---|--|--|--|--|--|
| DAY 0                      |   |  |  |  |  |  |
| 25 March<br>2019<br>Monday |   | Arrival Shuttle Transfers from the airport to the hotel (all participants) | International Office<br>(all flight details have to be<br>shared)            |  |  |  |
| DAY 1: SETTING THE SCENE   |   |  |  |  |  |  |
|                            | 08:20 - 08:30   | Shuttle transfer hotel to UP   | Hotel entrance   |  |  |  |
| 26 March<br>2019           | 09:00 - 09:15   | Registrations  | International Office   |  |  |  |
|                            | 09:15 - 09:30   | Welcome and Opening  | Dr. Aceme Nyika<br>Head Graduate Support                                     |  |  |  |
|                            | 09:30 - 10:00   | Presentation of YEBO project and<br>Training Programme                     | Danny Thapelo Bokaba /<br>Refilwe Moleyane/ Dieter<br>De Bruyn               |  |  |  |
|                            | 10:00 – 11:30   | Presentation of needs and challenges of each SA partner institution        | One representative from each SA university (CUT; SU; UP;TUT; UCT; CPUT; UWC) |  |  |  |
| Tuesday                    | 11:30 - 12:00   | Tea/Coffee Break   |  |  |  |  |
| -                          | 12:00 – 13:00   | Presentation EU delegations  | TUB; VGTU; UM; UG;<br>CIRAD  |  |  |  |
|                            | 13:00 - 14:30   | Lunch  |  |  |  |  |
|                            | 14:30 - 16:30   | Expert panel on South African legislative framework                        | Experts: Aldo Stroebel / Chief Mabizela Moderator: Refilwe Moleyane          |  |  |  |
|                            | 16:30   | Group picture  |  |  |  |  |
|                            | 18:30   | Dinner at Protea Hotel   |  |  |  |  |
| DAY 2:                     | DAY 2: STRUCTURES TO SUPPORT INTERNATIONAL MOBILITY & COLLABORATION |  |  |  |  |  |
| 27 March                   | 08:20 - 08:30   | Shuttle transfer hotel to UP   | Hotel entrance   |  |  |  |
| 2019<br>Wednesday          | 09:00 - 09:10   | Overview of today's programme  | Danny Thapelo Bokaba   |  |  |  |



|                              | 09:10 - 11:00 | 'Internationalisation in support of graduate<br>students – lessons learnt at Stellenbosch<br>University International | Robert Kotzé  |
|------------------------------|---------------|---|---|
|                              |               | 'Internationalising PhD – Strategies and examples of good practices'  | Jean-Marie Pincemin   |
|                              | 11:00 - 11:30 | Tea/Coffee Break  |   |
|                              | 11:30 - 12:30 | Case Study "Joint-Doctorate offered at F'SATI"  | Dr. Anish Kurien (TUT)  |
|                              | 12:30 - 14:00 | Lunch   |   |
|                              | 14:00 - 16:00 | Break out session: small group discussions  | Moderator : Anish Kurien  |
|                              | 18:30         | Dinner at Protea Hotel  |   |
| DAY 3:                       | STRUCTURES TO | O ENHANCE INTERNATIONAL QUALITY O   | F PHD RESEARCH  |
|                              | 08:20 - 08:30 | Shuttle transfer hotel to UP  | Hotel entrance  |
| 28 March<br>2019<br>Thursday | 09:00 - 09:10 | Overview of today's programme   | Danny Thapelo Bokaba  |
|                              | 09:10 - 11:00 | 'Internationalising Higher Education<br>Institutions – the role of the PhD<br>Research. A South African view'         | Nico Jooste   |
|                              |               | 'Doctoral education in Europe today: approaches and institutional structures'   | Alexander Hasgall   |
|                              | 11:00 - 11:30 | Tea/Coffee Break  |   |
|                              | 11:30 - 12:30 | Case Study "CPUT Support structures for PHD lifecycle"  | Prof Ephias Ruhode, Dr<br>Linda Sibali, Dr Corrie Uys<br>and Dr Patricia Smit |
|                              | 12:30 - 14:00 | Lunch   |   |
|                              | 14:00 - 16:30 | Break out session: small group discussions  | Moderator : Dieter De<br>Bruyn  |
|                              | 18:30         | Dinner at Kream restaurant  |   |
|                              |               | DAY 4: EVALUATION   |   |
|                              | 08:20 – 08:30 | Shuttle transfer hotel to UP  | Hotel entrance  |
| 29 March<br>2019<br>Friday   | 09:00 - 09:10 | Overview of today's programme   | Danny Thapelo Bokaba  |
|                              | 09:10 – 11:00 | Evaluation / Implementation Plans   | Danny Thapelo Bokaba /<br>One representative from<br>each SA university       |
|                              | 11:30 - 13:00 | UP campus visit (optional)  |   |
|                              | 13:00 - 14:00 | Lunch Break   |   |



#### **KEY NOTE SPEAKERS**

### **ALDO STROEBEL**

Dr Aldo Stroebel is Executive Director Strategic Partnerships at the National Research Foundation (NRF), South Africa, and Visiting Fellow at the Institute for African Development at Cornell University, USA. He is a former President of the Southern African Research and Innovation Management Association (SARIMA), serves as South Africa's National Contact Point for the ERC to H2020, and holds Ministerial appointments to the boards of the Water Research Commission (WRC), the Agricultural Research Council (ARC); and the National Education and Training Forum for Agriculture, Forestry and Fisheries (NETFAFF). He was a founding member of the SA Young Academy of Science, and is an elected Fellow of the Uganda National Academy of Sciences (UNAS). Education credentials: University of Pretoria (BSc- and Hons-degrees); University of Ghent, Belgium (Masters in International Agricultural Development); University of the Free State and Cornell University, USA (PhD); Postdoctoral research at Wageningen University, The Netherlands. He has published widely in smallholder farming systems, and has been acknowledged as a leader in internationalisation of Higher Education, and research and innovation management.

### **Chief MABIZELA**

Mahlubi Mabizela is a Chief Director responsible for University Education Policy and Development in the Department of Higher Education and Training, South Africa. The Chief Directorate's main responsibilities are the measurement of research outputs from universities; research development in the university sector; regulation of private higher education; internationalisation of HE; governance and transformation of the higher education sector. He holds a Masters in Education (M.Ed.) degree from the University of the Western Cape.

Before joining government he had been a researcher of higher education at the University of the Western Cape and at the Human Sciences Research Council (HSRC) in Pretoria. He is the author of The Business of Higher Education: A Study of Public-Private Partnerships in the Provision of Higher Education in South Africa. Pretoria: HSRC Publishers (2005) and principal co-editor of the special issue of the Journal of Higher Education in Africa, Volume 5, Nos. 2 & 3 (2007) with the theme Private Surge Amid Public Dominance: Dynamics in the Private Provision of Higher Education in Africa. Mr Mabizela is an author of several other articles.

### **ROBERT KOTZE**

Senior Director Stellenbosch University International

Robert Kotze has been the first director of an International Office in the country to set up a combined Postgraduate and International Office (PGIO) in order to support postgraduate studies at the institution in general. In 1993, Robert started the Office of International Relations within Research Development. At the time he was the only staff member running the office. Today SU's PGIO has subsequently split into an international office again, called Stellenbosch University International and a Postgraduate Office each one with several employees to address different challenges.



### **JEAN-MARIE PINCEMIN**

Jean-Marie Pincemin is the International Relations Office Interim Director of the University of Poitiers. He has worked as a Horizon2020 Marie Skłodowska Curie Actions NCP (National Contact Point) for France since 2015. He has also been a member of the Doctoral Studies Working Group (Coimbra Group) since 2011; he is now Vice-Chair for this WG. He is in charge of the Erasmus + KA107 program with Indonesian partners since 2016.

He has been working in managing and developing international cooperation in research and doctoral studies for more than ten years in NGOs, a national research institute and universities (ex: FP7 EURAXESS ImpactE, FP7 EERQI). Before joining the University of Poitiers, he worked as a European project Manager at the French National Institute of Educational Research (NESSE & EuroPEP).

### **NICO JOOSTE**

Dr Nico Jooste is the founding director of the Nelson Mandela University – Office for International Education and acted in this position for the period July 2001 until December 2018. He is involved in the re-thinking of Internationalisation of Higher Education Globally and arranged the Global Dialogue on the future of Higher Education Internationalisation in January 2014 in Port Elizabeth, South Africa and assisted with the drafting of the Nelson Mandela Bay Declaration. He served as the President of the International Education Association of South Africa (IEASA) for the period 2014 - 2016. He publishes widely on Higher Education Internationalisation and has presented numerous papers on this topic at international conferences.

He is currently directing the newly established African Centre for Higher Education Internationalisation. Through the Centre he assists South African and African Higher Education Institutions to develop internationalisation strategies. The Centre is also involved in the building of capacity to implement and manage comprehensive internationalisation in South African Higher Education Institutions. He holds a PhD in History.

### **ALEXANDER HASGALL**

Dr. Alexander Hasgall is since fall 2017 Head of the EUA Council for Doctoral Education and responsible for a network of more than 250 European Universities from 36 countries, dedicated to the further development and strengthening of doctoral education and research training in Europe.

Before assuming this position, he coordinated the "Performances de la recherche en sciences humaines et sociales" programme of the Swiss University Rectors conference and was based in the University of Geneva. Alexander studied philosophy and history at the University of Zurich and the Free University of Berlin. Outside of the higher education sector, Alexander acquired different experiences in the NGO-Sector, market research and as a freelance journalist.



#### ABSTRACTS OF THE EXPERT INTERVENTIONS

# Robert Kotzé (Stellenbosch University) – 'Internationalisation in support of graduate students – lessons learnt at Stellenbosch University International'

A strategic framework for internationalisation should be linked to the institutional mission, illustrate and build on the uniqueness of the institution and contribute to the attributes of the graduates. The framework should not remain on institutional level but filter down to faculty, departmental and division level and make an impact on the experience of the individual student, especially the PhD student.

The internationalisation of higher education can be mapped according to six dimensions - research, curriculum, governance, engagement, students and staff. All the dimensions directly affect the way in setting up support structures to enhance the international experience of PhD students. The presentation will focus on developments and attempts within SU International to add an international and intercultural dimension to the PhD experience. One such example will be the joint PhD and the internationalisation framework needed for such an initiative.

The presentation will also consider some of the underlying values of internationalisation in terms of mutuality and academic hospitality within a context of an intersectional approach.

## Jean-Marie Pincemin (University of Poitiers) – 'Internationalising PhD – Strategies and examples of good practices'

Since Science knows no boundaries, research activities and training are by nature international and collaborative. And even if one's research topic is local by scope, comparative research is always enriching to analyse one's object of interest by contrast.

If international developments of PhD training used to be a matter of individual contacts, original career paths or adventurous endeavours, it has now become a must do, framed by institutional strategies, encouraged by peers, demanded by employers, funded by supra/international agencies, boosted by new communication media.

Building on a few examples in Europe and in France, we will see how Universities/Graduate Schools can build their international strategies at various levels for the benefits of both individuals and structures via recruiting, training, funding, assessment, communicating, employability. We will conclude by considering how these examples can fit or need adapting to the South African context.

## Nico Jooste (African Centre for Higher Education Internationalisation) – 'Internationalising Higher Education Institutions – the role of the PhD Research. A South African view'

This presentation will analyse the current state of Internationalisation of the PhD Student body of South African Universities. It would further explore the role of the International PhD student in advancing the quality and relevance of the knowledge produced through PhD research with specific reference to the translation of the local knowledge to the global knowledge systems. The South African Higher Education system is ideally placed to further, through its PhD student research projects, bring together Southern African, African and other students to provide relevant solutions to an unequal and complex local and global environment. As much as Internationalisation of Higher Education is an intentional activity so is the steering of research through PhD student projects. The question for current Higher Education Institutions is how do we establish the balance between fundamental research and applied research?



Participants would be requested to engage with the following questions:

- Does the Institution define the Internationalisation of Research in its Internationalisation Strategy? If so, how does International PhD students' research projects/topics serve both the local and the global knowledge society?
- To enhance the global impact of research, how does the Institution ensure a diverse PhD student population?
- What is the role of International Institutional cooperation in the enhancement of the international nature of new knowledge creation through PhD research?

# Alexander Hasgall (EUA Council for Doctoral Education) – 'Doctoral education in Europe today: approaches and institutional structures'

Doctoral Education in Europe is uniquely rich in diversity, and therefore offers an array of perspectives and practices. This is especially evident in the diverse programmes and approaches that have been developed over the past decade to keep pace with rapid in the field. At the same time, there are also significant commonalities of doctoral education in Europe. Doctoral candidates are in general seen as early career researchers and the aim for research excellence is a common base.

In order to provide an overview over these developments, the European University Association has recently published a report on "Doctoral education in Europe today: approaches and institutional structures". This report describes how doctoral education in Europe looks like today, but also mentions strategic priorities of the Universities. In the presentation, the main results of the survey are presented and commonalities between doctoral education in Europe and South Africa will be discussed. Additionally, the so called "Salzburg Process" which started 2005 and where key principles for doctoral education were developed, will be described and discussed.



### **Break out session: group teams**

Proposed moderators: highlighted

| Group | Day 2   | Day 3  |
|-------|---|--|
| 2     | <ul> <li>Ephias Ruhode         Cape Peninsula University of Technology</li> <li>Anri Wheeler         Central University of Technology</li> <li>Jean Marie Pincemin         Coimbra Group</li> <li>Cindi De Doncker         Stellenbosch University</li> <li>Sure Mataramvura         University of Cape Town</li> <li>Abbey Mathekga         University of Pretoria</li> <li>Carel Daniel Jansen van Vuuren         University of the Western Cape</li> <li>Hulde Drew         Tshwane University of Technology</li> <li>Linda Sibali         Cape Peninsula University of Technology</li> <li>Leolyn Jackson         Central University of Technology</li> <li>Bronwyn Coombs         Stellenbosch University</li> <li>Antanas Cenys         Vilnius Gediminas Technical University</li> <li>Karen van Heerden         University of Cape Town</li> <li>Mampuele Linah Toona         University of the Western Cape</li> <li>Anish Kurien         Tshwane University of Technology</li> <li>Danny Bokaba         University of Pretoria</li> </ul> | <ul> <li>Corrie Uys         Cape Peninsula University of Technology</li> <li>Leolyn Jackson         Central University of Technology</li> <li>Alexander Hasgall         European University Association</li> <li>Bronwyn Coombs         Stellenbosch University</li> <li>Johannes Moes         TU Berlin</li> <li>Karen van Heerden         University of Cape Town</li> <li>Mmaphuti Mabutla         Tshwane University of Technology</li> <li>Danny Bokaba         University of Pretoria</li> <li>Ephias Ruhode         Cape Peninsula University of Technology</li> <li>Anri Wheeler         Central University of Technology</li> <li>Dieter De Bruyn         Ghent University</li> <li>Charlton Esterhuizen         University of Cape Town</li> <li>Carel Daniel Jansen van Vuuren         University of the Western Cape</li> <li>Hulde Drew         Tshwane University of Technology</li> <li>Jaco Franken         Stellenbosch University</li> <li>Sylvester Siboto         University of Pretoria</li> <li>Refilwe Moleyane         Central University of Technology</li> </ul> |
| 3     | <ul> <li>Corrie Uys         <ul> <li>Cape Peninsula University of Technology</li> </ul> </li> <li>Martina Moss</li></ul>  | <ul> <li>Linda Sibali         Cape Peninsula University of Technology</li> <li>Martina Moss         Central University of Technology</li> <li>Frederik De Decker         Ghent University</li> <li>Cindi De Doncker         Stellenbosch University</li> </ul>   |



|   | <ul> <li>Loïc Daridon         Université de Montpellier</li> <li>Wilna Venter         University of Cape Town</li> <li>Aisha Mahomed Ali         University of the Western Cape</li> <li>Dilla Wright         Tshwane University of Technology</li> <li>Eleanor Nel         Central University of Technology</li> </ul>   | <ul> <li>Loïc Daridon         Université de Montpellier</li> <li>Sashni Chetty         University of Cape Town</li> <li>Lawrence Sithole         Tshwane University of Technology</li> <li>Mampuele Linah Toona         University of the Western Cape</li> <li>Eleanor Nel         Central University of Technology</li> <li>Rene Pellissier         Cape Peninsula University of Technology</li> </ul>  |
|---|---|---|
| 4 | <ul> <li>Zinzi Nkalitshana         Cape Peninsula University of Technology</li> <li>Clement Moreku         Central University of Technology</li> <li>Frederik De Decker         Ghent University</li> <li>Chantal Swartz         Stellenbosch University</li> <li>Sashni Chetty         University of Cape Town</li> <li>Mmaphuti Mabutla         Tshwane University of Technology</li> <li>Sylvester Siboto         University of Pretoria</li> <li>Johannes Moes         TU Berlin</li> <li>Patricia Phillips         University of Cape Town</li> <li>Refilwe Moleyane         Central University of Technology</li> </ul> | <ul> <li>Patricia Smit         Cape Peninsula University of Technology</li> <li>Clement Moreku         Central University of Technology</li> <li>Robert Kotze         Stellenbosch University</li> <li>Wilna Venter         University of Cape Town</li> <li>Antanas Cenys         Vilnius Gediminas Technical University</li> <li>Ruth Mampane</li> <li>University of Pretoria</li> <li>Aisha Mahomed Ali         University of the Western Cape</li> <li>Anish Kurien         Tshwane University of Technology</li> <li>Corina Du Toit         Stellenbosch University</li> </ul> |
| 5 | <ul> <li>Patricia Smit         Cape Peninsula University of Technology</li> <li>Ntokozo Dlamini         Central University of Technology</li> <li>Dieter De Bruyn         Ghent University</li> <li>Rene Pellissier         Cape Peninsula University of Technology</li> <li>Shirlene Neerputh         University of the Western Cape</li> <li>Lawrence Sithole         Tshwane University of Technology</li> <li>Ruth Mampane         University of Pretoria</li> <li>Charlton Esterhuizen</li> </ul>  | <ul> <li>Zinzi Nkalitshana         Cape Peninsula University of Technology</li> <li>Jean Marie Pincemin         Coimbra Group</li> <li>Chantal Swartz         Stellenbosch University</li> <li>Sure Mataramvura         University of Cape Town</li> <li>Shirlene Neerputh         University of the Western Cape</li> <li>Dilla Wright         Tshwane University of Technology</li> <li>Abbey Mathekga         University of Pretoria</li> <li>Patricia Phillips</li> </ul>   |



University of Cape TownCorina Du ToitStellenbosch University

University of Cape TownNtokozo DlaminiCentral University of Technology

### WELCOME TO THE CAPITAL CITY OF SOUTH AFRICA

Pretoria



Pretoria (Tshwane), in Gauteng Province, is the administrative capital of South Africa. Known as "Jacaranda City" for its thousands of jacaranda trees, it's also home to universities and government buildings. The semicircular Union Buildings encompass the president's offices and hosted Nelson Mandela's inauguration.



### TRANSPORT BETWEEN OR TAMBO INTERNATIONAL AIRPORT AND PRETORIA

With regard to transport between the OR Tambo International Airport to Pretoria (a distance of about 55km), we strongly recommend that you do not use a taxi, as this will be very expensive.

PS Tours has been contracted to provide transport for all delegates.

PS Tours Tel: +27 (0) 12 565 4246

Cell: +27 (0) 82 452 5818 Email: <a href="mailto:pstours@lantic.net">pstours@lantic.net</a>

Please provide your flight details via the following Form:

https://docs.google.com/spreadsheets/d/1WQeRwucrkXzYzikdp319zAHKZCjMp3PAYolsxSBhjHQ/edit?usp=sharing

#### **DURING YOUR STAY**

Keep all your supporting documents with you (boarding passes, invoice, etc.) Protea Hotel by Marriot is booked for you as well as other training participants.

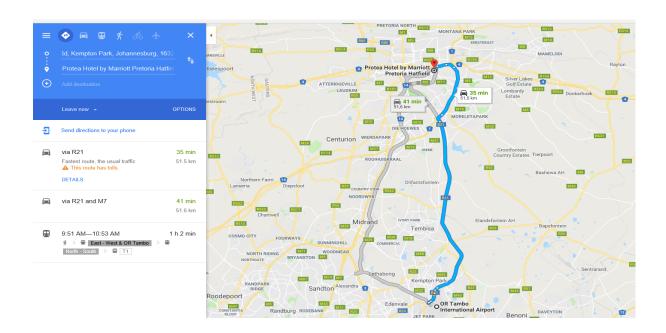


1141 Burnett St, Hatfield, Pretoria, 8001

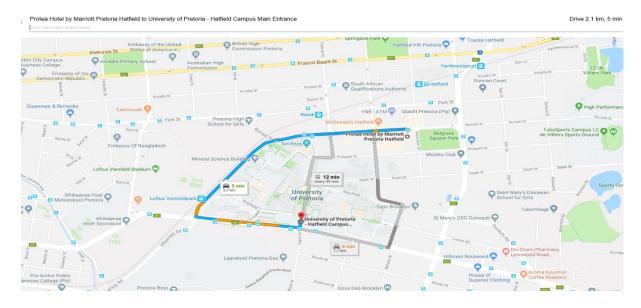
**Phone**: 012 364 0300



# **O.R. Tambo International Airport to Protea Hotel by Marriott Pretoria Hatfield** Drive 51.5 km, 36 min



### **DIRECTION FROM UP HATFIELD CAMPUS TO PROTEA HOTEL**



Protea Hotel by Marriott Pretoria Hatfield to University of Pretoria - Hatfield Campus Main Entrance Drive 2.1 km, 5 min



#### **RESTAURANT OPTIONS**

**Protea Hotel Hatfield (**dinner 26<sup>th</sup> -27<sup>th</sup>) 1141 Burnett St, Hatfield, Pretoria, 8001

Kream Brooklyn – 3.3 kms (dinner 28<sup>th</sup> March) https://kream.co.za/ +27 12 346 4642 /4 283 Dey Street,Nieuw Muckleneuk, Pretoria

### **Emergency number**

University of Pretoria: +27 (0) 12 420 2310

South African Police Service: 10111

Nationwide ambulance: 10177

Nationwide fire Brigade: 10177

Mr Danny Bokaba: +27 (79) 511 4909

Mr Itumeleng Njoro: +27 (73) 725 6834

#### GENERAL INFORMATION REGARDING THE WEATHER IN PRETORIA

You may want to check a 5-day or a 10-day weather forecast before you travel to Pretoria.

In February and March (i.e. late summer in South Africa) Pretoria is usually warm to hot (with maximum temperatures ranging between 25 and 35 degrees Celsius), with regular afternoon or evening thunder showers.

### **INTERNET ACCESS**

You will have internet access during the entire training. During the registration you will receive goodie bag and a password for WIFI connection. The password will be valid for the entire period of the training.

Network name: TUSK Guest Username: yebo@up.ac.za

Password: 5827



### **SUPPORTING DOCUMENTS**

Keep the originals of all the supporting documents with you. Your home institution is responsible for keeping record of them.

The list of supporting documents for travel costs is as follows:

- Boarding passes
- Purchasing invoices
- Other invoices

On your arrival back home, please send us the copies of the supporting documents to: <a href="mailto:yebo@umontpellier.fr">yebo@umontpellier.fr</a>

### **EVALUATION OF THE EVENT**

At the end of the event, please complete the Evaluation Training Form available at the following link:

https://docs.google.com/forms/d/e/1FAlpQLSfuPK9mQl2ZTidanr\_ymOEaJ86uboiu8scls4vvYp45PT5hZA/viewform?usp=sf\_link